



## Health Professionals' Services Program Program Guidelines

**Title:** Suspension from HPSP

**Pages:** 2

**Revision Date:** 10/22/13; 8/12/13; 5/15/2013; 2/15/2013

### **Guideline:**

1 Licensing boards participating in the Health Professionals' Services Program (HPSP) are the only entities  
2 empowered to terminate board referred licensees from the monitoring program. There may be  
3 situations when licensees are not in compliance with HPSP requirements and it is necessary to cease  
4 monitoring before the licensing board is able to terminate the licensee. Prior to board action, the HPSP  
5 program will place these licensees in a suspended status. This status means that the licensee is no  
6 longer being monitored by the program; licensees are not required to remain in weekly contact with  
7 their agreement monitor or continue in the toxicology program. The appropriate board will be notified  
8 prior to any action being taken and when possible will be notified as soon as the agreement monitor has  
9 indicators that licensee may meet the criteria for suspended status. If employed, the licensee's  
10 employer /workplace monitor will be informed that licensee has been suspended from the program and  
11 the licensee will be requested to step-down from practice. The agreement monitor will request that the  
12 employer send a statement indicating that the licensee is not working. The licensee will be required to  
13 sign the Refrain from Practice agreement.

14 Circumstances which can result in a licensee being suspended from the program include but are not  
15 limited to:

- 16 1. Licensee is unable to maintain a current financial balance, including the agreed upon deposit.
- 17 2. Licensee is on active military duty outside of the United States.
- 18 3. Licensee has an illness that prevents licensee from participating in the program.
- 19 4. Licensee has an expired license.

20 When the program receives a letter from a physician stating that the licensee should be suspended from  
21 monitoring, the program may immediately suspend the licensee from toxicology testing. The program  
22 needs to immediately notify the licensee's licensing board. The appropriate board will respond as soon  
23 as possible indicating what other monitoring requirements should also be suspended. The decision to  
24 suspend more than toxicology testing for a medical suspension is a licensing board decision.

25 Licensees may request reinstatement prior to termination from program. Licensees must show that the  
26 behavior(s) that resulted in suspension has been ameliorated. The board will be informed when the



27 licensee is removed from suspended status. The licensee will be sent a new addendum to the  
28 monitoring agreement to reflect a new estimated completion date to account for days out of the  
29 program.